

MAY 2026

Family Fun Day RSVP 5/30/26



DELEGATE ELECTION MAY 16
YOU MUST BE PRESENT TO VOTE
47th International Convention
August 17 - 21, 2026 in Chicago



COMMUNICATING WITH EMPLOYEES

In today's world, technology is a big convenience to the vast majority of us in our daily lives. Our cell phones alone provide us with the ability to talk, facetime and text in addition to allowing us to gather and pass on information or communicate in real time which can be great and helpful.

When it comes to performing your work duties, you have to be careful. If your duties require that you have to communicate with your employees by calling them to provide information related to them reporting to work, informing them as it relates to work assignments and duties, needing documentation or you have to contact them in emergencies, the local would highly recommend that you utilize metro resources to communicate with them and not your personal phones and devices. We also recommend that in doing so, please maintain a level of professionalism at all times, so your actions cannot be misinterpreted and or used against you that can affect your employment status.

HIGHLIGHT

**FAMILY
FUN DAY
6/13**

**DELEGATE
ELECTION
MAY 16**

**Communicate
w/ Employees
and managers**

**Reporting
Off-duty
Incidents**

**Visitors in
Workplace**

COMMUNICATIONS with YOUR MANAGEMENT

As a friendly reminder, when communicating with your management about work duties and responsibilities, please make sure that you do so in writing (email) to ensure that there are no misunderstandings and it also protects you when things may go wrong and they have selective memory



AFSCME BENEFITS INFORMATION

Medical/Dental/Vision:

Nicole Patino Patinoni@metro.net

Milette Short ShortM@metro.net

CalPERS:PensionBenefits@metro.net



TOWP Contact:

hrisadmin@metro.net

401/457 questions or need to submit forms for changes or updates,
Contact: Arif Motiwala Email: motiwalaa@metro.net

JOIN US



April General Membership 2026

Time: Apr 18, 2026 10:00 AM Pacific Time (US and Canada)

[Join Zoom Meeting](#)

[https://zoom.us/j/4556877610?](https://zoom.us/j/4556877610?pwd=SWhoZXlaeGlEOEp2SXFzMFJxV0NjZz09&omn=99050073361)

[pwd=SWhoZXlaeGlEOEp2SXFzMFJxV0NjZz09&omn=99050073361](https://zoom.us/j/4556877610?pwd=SWhoZXlaeGlEOEp2SXFzMFJxV0NjZz09&omn=99050073361)

Meeting ID: 455 687 7610

Passcode: 162889

One tap mobile

+16694449171,,4556877610#,,,162889# US
+16699009128,,4556877610#,,,162889# US (San Jose)

Code of Conduct: Reporting Off Duty Incidents

As a reminder: Any type of incident that you may get involved in during your non-work hours that could jeopardize your employment at Metro (contact with law enforcement), you have to report it. If you are not sure, please communicate with a Union official immediately, and we'll provide you guidance. Don't risk your livelihood.

VISITORS AND FAMILY MEMBERS IN THE WORKPLACE

LA Metro is committed to maintaining a safe, professional, and productive work environment for all employees and visitors. Everyone, be advised that you cannot, without prior authorization, bring children or family members into the work environment. This policy establishes guidelines for the presence of visitors, specifically family members and children, in the workplace.

The primary purpose is to ensure employees focus during working hours, minimize liability risks, protect confidential information, and maintain operational security and safety standards.

LA County MTA HR 28 Policy states that a safe and conducive work environment is essential for all employees and is free of unnecessary distractions that may be caused by the presence of children in the workplace; as such, it does not encourage employees to bring children to work. However, in the event of an emergency, employees may bring their child/children to work with prior approval from their supervisors. This is an agency policy, and if a conflict occurs between the policy and the CBA, the CBA will prevail.

Professionalism and Productivity: The primary goal is to ensure employees can focus on their work without the distractions of tending to personal or family matters (like childcare) during work hours.

Liability and Safety: Unauthorized individuals, particularly children, in a work environment can pose safety and liability risks for the company. The employer is responsible for maintaining a safe workplace, and having non-employees present can complicate insurance and safety protocols.

Fairness and Morale: The policy ensures consistent application of rules for all employees, preventing perceptions of favoritism or special privileges for some staff, which can damage morale.

Prior Authorization: The requirement for prior authorization allows management and Human Resources (HR) to assess the situation, ensure appropriate waivers are signed (if applicable, for temporary situations), and confirm that the presence of the family member will not disrupt operations or pose a risk.

Nate Brown Steward

CONTACT US

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